

## JOB DESCRIPTION: COMMUNITY ENGAGEMENT COORDINATOR

### Overview

At RenewEV we believe in putting value back into our businesses and communities, making sustainability the norm and giving practical and strategic advice based on real hands-on experience. We are looking for people who are motivated by our mission, people who have a rare blend of commercial and practical experience and social skills who care about finding the right answers to the right questions.

This important role will be part of our growing Community Energy development team. We provide development services for a number of prominent community energy groups, primarily around the South-West, but also some further afield. We are growing as a business and anticipate the community sector to grow significantly in the next few years following the recent change of government.

### Main Functions of the Role

The role of the Community Engagement Coordinator is to support the community energy development team to work on community energy projects which require consultation activities to support the pre planning feasibility, planning application and fundraising process.

This involves supporting the team in identifying community stakeholders, local communications options, arranging events and supporting materials, attending events (which can be out of hours and weekends) and liaising with local community members to help answer queries and build support for projects.

For our community energy clients this role may involve some liaison with the community energy companies own internal engagement or marketing teams.

These projects are typically ground mounted solar, battery storage and wind projects. No two days are the same, but the role will be a mixture of office/home, and offsite meetings.

### Qualifications and Experience

The role is not a technical role, and we can provide the necessary knowledge and experience to bring you up to speed with the few technical elements that are needed. What we do need is someone who is confident talking to, and coordinating with, a wide group of stakeholders.



Prior experience in community engagement for development projects, particularly in the renewable energy sector and ideally with some experience in the community energy sector is required, with a minimum of five years' experience.

They will need to show evidence of organisation skills, be comfortable with Microsoft Office and other online communication tools, have solid communication skills (written and verbal), have a passion for sustainability and community action and a willingness to get involved in a varied pipeline and mix of clients.

Applicants should be degree educated or equivalent.

Local Knowledge of local communities mentioned is helpful.

Ability to work independently, manage time effectively and lead engagement Projects.

Clean driving license.

### Working Practice

RenewEV has its office in Corsham Wiltshire, and whilst we encourage flexible working patterns some weekly presence in the office is encouraged and there may be some work in offices of our clients as well. Given the mix of clients, the role may suit someone who is located in Wiltshire, Bath and North-East Somerset, Bristol or South Gloucestershire areas. As a growing consultancy we recognise the importance of our own community, and successful applicants would be encouraged to join in with as many of the social events as possible throughout the year.

### Timeframe for appointment

From January 2025

### Benefits

Salary dependant on experience (full time equivalent).

Pension

Private Health, including dental, optical and hearing

25 days holiday a year (plus Bank holidays)